

East Grand Fire Protection District #4

Membership Application Packet

Thank you for your interest in becoming a member of East Grand Fire District #4. This outline provides a brief explanation of the application process, the basic requirements to become a member, membership duties and fire department structure.

EGFPD relies upon our dedicated volunteer members, who are willing to commit the time necessary to cover the number of diverse emergency calls we receive. The types of calls the department responds to includes, but is not limited to: structure fires, automobile collisions, hazardous materials incidents, wildland fires, fire alarms, medical assists, and public assistance calls. This variety of calls provides you with an excellent opportunity to gain experience in the field of Fire and Emergency Services, while providing a valuable service to the local community.

Membership Application Procedure

1. Read this entire Information and Application Packet.
2. Fill out the Application Packet in its' entirety (Incomplete application packets will not be considered).
3. Attach copies of any previously obtained Firefighter or EMS certifications or training (Prior firefighting experience in not required.)
4. Attach three letters of reference to your application packet.
5. Drop off your completed application packet, or mail to:

East Grand Fire Protection District #4
Attention: Training Coordinator
P.O. Box 2967
Winter Park, CO 80482

-The application packet should be placed in a sealed envelope, regardless of whether it is dropped off or mailed.

-Upon receipt of your application packet, the Training Coordinator will review it for completion. If your application is accepted, you will be called upon to schedule a preliminary interview. The interview will consist of a verbal interview with the Training Coordinator, and further explanation of Fire Department procedures.

-After your interview, the Training Coordinator will decide whether or not to bring your application before the company officers for approval and acceptance into EGFPD recruit class.

Probationary Member Requirements

Minimum Qualifications for Membership:

- Must be a minimum of 18 years old
- Must possess a high school diploma or GED
- Must possess or be able to obtain a valid Colorado driver's license at time of acceptance
- Must be able to pass a background investigation, through CBI
- Must pass a physical exam conducted by a physician designated by EGFPD
(physical exam is paid for by East Grand Fire)

Completion of the firefighter Training Academy is required in order for you to become an active probationary member of East Grand Fire. Attendance is mandatory at all academy classes. Upon completion of the Academy, probationary members are required to make **75% of Company and District training meetings during their probationary period.** During probationary status, you are encouraged to participate in as many fire department functions as possible and respond to as many calls as possible.

The one year Probationary Period is designed to facilitate the training of new members in the knowledge and skills needed to become a fully functioning member of the East Grand Fire Department.

Upon successful completion of the Probationary Period, you will be recommended for Active Membership status, which will be voted upon during the monthly business meeting in which your Probationary Period has been completed. **To remain an Active Member of the Fire Department, you will be required to attend at least 4 District Trainings, complete 40 hours of Company or District Training, and respond to 18 calls annually.**

If you have any questions regarding the application process, Probationary Membership requirements, or the Fire Department in general, please contact the Training Coordinator. Thank you again for your interest in the East Grand Fire Department.

Fire Department Structure

East Grand Fire Protection District is a para-military organization which operates with two divisions: operations and administration. The Operations Division is run by the Fire Chief, and consists of two assistant chiefs, two captains, four lieutenants (the Line Officers), firefighters and probationary firefighters. The Line Officers are responsible for the supervision of firefighting personnel whenever they are involved with a Fire Department function or operation. In the absence of a Line Officer, the highest ranking firefighter assumes the duties of the Line Officer. The Administrative Division is also run by the Fire Chief and consists of office staff and various support personnel.

EGFPD-Useful Information

Todd Holzwarth-Fire Chief
Dennis Soles-Assistant Fire Chief/Fire Prevention Officer
Deb Knutson-Office Manager
Margaret Willman-Training Coordinator

Address:

East Grand Fire Protection District #4
P.O. Box 2967-77601 US HWY 40
Winter Park, CO 80482

Phone Numbers:

HQ 970-726-5824
Fax 970-726-5938
www.eastgrandfire.com

Training Meetings:

Company Training-1st Thursday of each month at 18:30
Officer Training-2nd Tuesday of each month at 18:30
District Training-3rd Tuesday of each month at 18:30
District Board of Directors Meeting-4th Tuesday of each month at 18:30

Monthly Newsletter:

The newsletter is published immediately after the District Board meeting. The newsletter contains the monthly calendar of events, as well as general information and items of interest. Submittals to the newsletter are welcome. They should be submitted on or before the day of the District Board meeting.

Volunteer Firefighter Benefits

- Training provided-no experience necessary
- Uniforms and turn-out gear provided
- Access to work-out facilities.
- Pension and Insurance Benefits (See Below)
- Various fire service related classes and certifications are available.
- 457 (e) program
- In the Works!* Access to reduced cost recreation opportunities!
- We are in the process of establishing certification classes for Hazardous Material Operations, Firefighter I Certification, and Driver/Engineer Classes.

Resident Firefighter Benefits

- Free housing in a private dorm room in the fire station. A common kitchen and recreation area are provided. (Singles only. No families.)
- Obtain more information regarding EGFPD's Resident Firefighter program from the Training Coordinator.

EGFPD Pension Benefit

EGFPD has a pension fund available to all volunteer firefighters. For each year you remain in Active Member status, you receive one year of pension credit. Vesting takes place when you have received credit for 10 years of volunteer service to EGFPD. Pension payout eligibility begins at age fifty. Please see the Fire Chief for complete requirements and restrictions.

EGFPD Insurance Benefits

EGFPD carries a \$10,000 life insurance policy on all firefighters. In addition, an accidental death and sickness policy is carried on each firefighter, as well as Workman's Compensation insurance. Please contact the Office Manager for further explanation of these benefits.

NAME OF NEAREST RELATIVE NOT LIVING WITH YOU

ADDRESS

PHYSICAL ADDRESS CITY STATE ZIP

MILITARY

BRANCH _____ NO. OF YEARS _____

TYPE OF DISCHARGE _____ DATE OF DISCHARGE ___/___/___

EDUCATION AND TRAINING

CIRCLE HIGHEST GRADE COMPLETED: DID YOU GRADUATE: YES NO

1 2 3 4 5 6 7 8 9 10 11 12 DATE: _____

LAST HIGH SCHOOL ATTENDED

ADDRESS

PHYSICAL ADDRESS CITY STATE ZIP

GED: _____ STATE: _____ DATE: _____

COLLEGES/VOCATIONAL SCHOOLS ATTENDED

School Name	City & State	Type of Degree Awarded	Major Field	Dates From/To

GENERAL INFORMATION

Affirmative responses to the following questions will not automatically exclude you from membership consideration.

Have you ever been dismissed or asked to resign from any position? YES NO

If yes, please explain:

Have you ever forfeited collateral, been imprisoned, been on probation, or been on parole? YES NO

If yes, please explain:

Have you ever been convicted of a felony or misdemeanor? (Include any instances except minor traffic violations or parking tickets)

YES NO

If yes, please explain:

Please list below any additional information you consider pertinent to your application for membership (including school honors, organization memberships, unique skills, language proficiencies, etc.)

FIREFIGHTING EXPERIENCE

Have you ever been an applicant or employee/member of any fire department or rescue squad?

YES NO

IF APPLICANT:

DATE OF APPLICATION _____

IF MEMBER/EMPLOYEE:

DATES (FROM/TO) _____

NAME OF DEPARTMENT _____

POSITION _____

ADDRESS

PHYSICAL ADDRESS

CITY

STATE

ZIP

PLEASE ATTACH COPIES OF ANY CURRENT FIRE/EMS CERTIFICATIONS YOU MAY HOLD.

Please indicate the source from which you learned of our Fire Department:

- NEWSPAPER
- WEBSITE
- MEMBER (NAME)

 OTHER (SPECIFY)

PLEASE LIST THREE CHARACTER REFERENCES WHO ARE NOT RELATED TO YOU:

Name	Phone	Address
1.		
2.		
3.		

EMPLOYMENT HISTORY

Instructions:

THE EXAMINATION PROCESS OFTEN ENTAILS AN EXPERIENCE RATING BASED ON THE INFORMATION SUPPLIED ON THE APPLICATION FORM. THEREFORE, PLEASE PROVIDE A DETAILED EMPLOYMENT HISTORY. LIST POSITIONS HELD, INCLUDING MILITARY, PART TIME, SUMMER, AND VOLUNTEER. USE ADDITIONAL SHEETS IF NECESSARY.

PRESENT/MOST RECENT POSITION:

EMPLOYER NAME
EMPLOYMENT DATES (MONTH/YEAR) FROM (MONTH/YEAR) TO
ADDRESS
TELEPHONE
NAME OF SUPERVISOR
REASON FOR LEAVING
JOB TITLES AND DUTIES

FORMER POSITIONS:

EMPLOYER NAME
EMPLOYMENT DATES (MONTH/YEAR) FROM (MONTH/YEAR) TO
ADDRESS
TELEPHONE
NAME OF SUPERVISOR
REASON FOR LEAVING
JOB TITLES AND DUTIES

EMPLOYMENT HISTORY CONTINUED

FORMER POSITIONS:

EMPLOYER NAME	
EMPLOYMENT DATES (MONTH/YEAR) FROM	(MONTH/YEAR) TO
ADDRESS	
TELEPHONE	
NAME OF SUPERVISOR	
REASON FOR LEAVING	
JOB TITLES AND DUTIES	

SIGNATURE AND AGREEMENT

Please be sure you have signed and dated the form below and that you have answered every question honestly, clearly, and completely.

I, the undersigned, certify that I have read and fully understand this form in its entirety and that the information herein provided is true and complete to the best of my knowledge. I understand that, should any statement I have made prove to be false, misleading, or erroneous, it may result in the rejection of my application or lead to my potential discharge from the East Grand Fire District #4. I agree to uphold the rules, regulations, and by-laws of the East Grand Fire District # 4 and allow for an FBI and/or CBI background check.

Applicants Signature Date